

Main Street Program
Board of Directors
SELF-EVALUATION

Listed below are the five areas, which best describe a board member's role in a non-profit corporation. Below each of those areas are statements, which will allow you to look at your participation critically. On a scale of one (do not do) to five (do on a regular basis), rate yourself on how you perceive your participation level. Be frank and honest with your answers, these forms will go no further. They are for your personal use only. What they might do is open your eyes as to where you could strengthen your role as a board member of this or any organization.

A Board Member sets policy

1. I keep well-informed of the program's objectives
2. I have read and understand the by-LAWS & articles of Incorporation.
3. I keep informed of City Council and other agency actions, which may effect the operations of this program.
4. I attend meetings regularly.
5. I contribute at meetings openly and honestly.
6. Prior to voting, I consider whether my decision may flag a conflict of interest.
7. I read all reports sent to my attention.
8. I make an effort to participate in training sessions offered locally or at the State level.
9. I initiate action rather than respond to repeated request.

A Board member hires & fires the Manager

1. I am sensitive to the manager's responsibilities outside of the organization.
2. I support the manager in controversial situations.
3. I review the manager's performance on a regular basis.
4. I provide the manager with candid appraisal of his/her performance.
5. I am accessible to the manager by phone or visitation.
6. I allow the manager to handle all office-staffing decisions.

A Board member represents the agency in the community

1. I attend meetings outside of the agency as a representative of this agency.
2. I wear my affiliation with this agency proudly.
3. I am loyal and retain confidentialities.
4. I serve as spokesperson for this agency.
5. I am committed to the ideas of this organization.