## **Board Profile Worksheet Expertise/Skills/Personal Data**

This worksheet can be adapted by organizations to assess their current board composition and plan for the future. The governance committee can develop an appropriate grid for the organization and then present its findings to the full board.

In considering board building, an organization is legally obligated to follow its bylaws, which may include specific criteria on board size, structure, and composition. Or the bylaws may need to be updated to incorporate and acknowledge changes in the environment and community that have made changes in the board structure necessary or desirable.

Remember, an organization will look for different skills and strengths from its board members depending on its stage of development and other circumstances.

**Current Members Prospective Members** 1 2 3 4 5 6 A B  $C \mid D \mid E \mid F$ Age Under 18 19 - 34 35 - 5051 - 65Over 65 Gender Male Female Race/Ethnicity/Disability African American/Black Asian/Pacific Islander Caucasian Hispanic/Latino Native American/Indian Other Disability Resources Money to give Access to money Access to other resources (foundations, corporate support) **Community Connections** Religious organizations Corporate Education Media

Political						
Philanthropy						
Small business						
Social services						
Other						
Qualities						
Leadership skills						
Willingness to work						
Personal connection with the						
organization's mission						
Personal Style						
Bridger						
Proclaimer						
Strategist						
Visionary						
Areas of Expertise						
Administration/Management						
Entrepreneurship						
Financial Management						
Accounting						
Banking and trusts						
Investments						
Fund-raising						
Government						
International affairs						
Law						
Marketing, Public relations						
Human resources						
Strategic planning						
Physical plant (architect, engineer)						
Real Estate						
Representative of clients						
Special program focus						
(education, health, public policy,						
social services)						
Technology						
Other						
Number of years (or terms) on the board						