

Exit Interview Questionnaire

Employee	Manager
Department	Hire Date
Termination Date	Last Day in Office

On your leaving the Main Street Program, we want to provide an opportunity for you to comment on your reason for leaving, and to recommend any changes to the organization you feel appropriate. Please complete this form as preparation for our discussion.

1. What prompted you to seek alternative employment?

- Type of work
 Quality of supervisor
 Compensation
 Work conditions
 Lack of recognition
 Self-employment
 Poor health
 Family circumstances
 Other reason (please specify)

2. Were your initial objectives for joining the Main Street Program met? Please elaborate on how they were met/ or how they may have changed.

3. What aspects of your job were the most satisfying?

4. Suggest any specific changes that would have kept you with Main Street.

5. Recommend any changes you would like to suggest which you feel would benefit Main Street:

6. Is there a point of uncertainty or disagreement that you've been unable to settle

satisfactorily that you would like to discuss?

7. Please comment on your reason for leaving the Main Street Center.

8. Please comment on the Employee Benefit Plan. Did it meet your needs sufficiently?
Was your compensation sufficient in recognizing your performance?

9. Discuss briefly your new responsibilities in your new job.

10. Any additional comments are welcome.
