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# Main Street Portsmouth



PRESERVE  
INVEST  
EMPOWER

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▪ PO Box 620 ▪ Portsmouth, OH ▪ 45662 ▪  
*An Ohio Main Street Community*

## Board Member Agreement

I, \_\_\_\_\_, understand that as a member of the Board of Main Street Portsmouth, I have a legal and moral responsibility to ensure that the organization does the best work possible in pursuit of our goals. I believe in the purpose and the mission of the organization, and I will act responsibly and prudently as its steward.

As part of my responsibility as a board member, I pledge to:

1. Be an advocate for Main Street Portsmouth and communicate our values and goals to the community.
2. Attend at least 75% of board meetings, committee meetings, and special events.
3. Actively participate in at least 1 of the following committees/activities:  
*Please indicate your choices:*  
 Design committee  
 Organization committee  
 Promotions committee  
 Economic Restructuring committee
4. Make a personal financial contribution at a level that is meaningful to me.
5. Actively participate in one or more fundraising activities.
6. Act in the best interests of the organization and excuse myself from discussions and votes where I have a conflict of interest.
7. Stay informed; ask questions and request information; participate in and take responsibility for making decisions on issues, policies and other board matters.
8. Work in good faith with staff and other board members as partners towards achievement of our goals.
9. Expect contact from the board president to discuss my responsibilities if I do not fulfill these commitments.

### Mission Statement

*Main Street Portsmouth works to provide services, incentives and collaborative opportunities to promote a healthy economic downtown while preserving our historic integrity.*

In turn, Main Street Portsmouth will be responsible to me in the following ways:

1. I will be sent, without request, quarterly financial reports and an update of organizational activities that allow me to meet the “prudent person” section of the law.
2. Opportunities will be offered to me to discuss with the executive director and the board president the organization’s programs, goals, activities, and status; additionally, I can request such opportunities.
3. The organization will help me perform my duties by keeping me informed about the issues in the industry and field in which we are working, and by offering me opportunities for professional development as a board member.
4. Board members and staff will respond in a straightforward fashion to questions I have that I feel are necessary to carry out my fiscal, legal and moral responsibilities to this organization. Board members and staff will work in good faith with me towards achievement of our goals.
5. If the organization does not fulfill its commitments to me, I can call on the board president and executive director to discuss these responsibilities.

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Signature

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Printed Name

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Date

**Mission Statement**

*Main Street Portsmouth works to provide services, incentives and collaborative opportunities to promote a healthy economic downtown while preserving our historic integrity.*